# Learner Technology Support Strategy (LTSS)

This template is to report to us on how you will prioritise funding towards your vulnerable learners most in need of support to access technology-enabled tertiary education.

* This is not an application form. You are required to fill in this document if you have received a funding confirmation letter from us confirming your allocation under the Technology Access Fund for Learners.
* It must be returned to us within 15 working days of your agreement start date. For most TEOs this will be close of business on **Tuesday 26 May 2020**.
* Although we require an LTSS from your organisation, our priority is to assist leaners as quickly as possible. With that in mind, you may start using the TAFL as soon as you receive it – you do not need to wait for us to approve the LTSS.
* The purpose of the LTSS is to help us to understand how you intend spend your TAFL allocation, and ensure that assistance is provided to your learners which need it the most.
* We will review your prioritisation approach and will only get in touch if we have questions or identify opportunities.

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| Ref. | Questions | Your response |
| LTSS1 | How are you identifying which learners need assistance with accessing technology-enabled learning? | Suggested limit: 150 words |
| LTSS2 | How are you prioritising which learners receive assistance with accessing technology-enabled learning?  Funding priorities are:   1. vulnerable learners 2. learners most in need of additional support to access technology-enabled tertiary education 3. learners who face technological and skill barriers to accessing technology-enabled tertiary education. | Suggested limit: 300 words |
| LTSS3 | How does your organisation plan to use the TAFL funding?   * What do you plan to purchase? * How do you plan to purchase it? * How will you ensure efficient and effective use of the funding? | Suggested limit: 300 words |
| LTSS4 | How will you ensure TAFL funding is ring-fenced for TAFL purposes, how will you keep track of costs incurred, and how will you ensure funding is used in compliance with the funding conditions? | Suggested limit: 150 words |
| LTSS5 | Do you require your full funding allocation to execute your strategy? | Suggested limit: 150 words  Where you indicate that you may not be able to use your full allocation we may contact you to determine whether funding recovery is necessary. This is so that funding can be re-distributed to learners that are in need of support. |
| LTSS6 | Additional information – please add anything else you would like to tell us about. |  |

**Completed forms to:** [customerservice@tec.govt.nz](mailto:customerservice@tec.govt.nz)

**Subject line: Your [Edumis] - Learner Technology Support Strategy**