# Initial Privacy Impact Assessment Report

### Use of learner analytics

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| This report is to be completed in response to a PIA questionnaire for the use of learner analytics: | |
| **Change summary** | [Adoption of learner analytics – when data generated by a student prior to entry and during learning can be used to indicate where an early intervention with the student may be appropriate to improve their experience or target specific support to individual students.  Such intervention can include contact in the form of referral to student services, academic advice, or sending messages to students to spur certain actions.  Learning analytics may be used to inform changes to teaching and classroom learning design and support staff to provide effective information and pedagogical input.] |
| **Sponsor** |  |
| **Date completed** |  |

### Assessment table

This table summarises the privacy aspects of the proposed change and assesses the privacy risk.

The Assessment column key is: S = Satisfactory; MI = More information needed; RM = Risk mitigation recommended (at the conclusion of this report).

|  | **Summary** | **Assessment (S/MI/RM)** |
| --- | --- | --- |
| **Personal information  (incl. sensitive)** |  |  |
| **Information source** | **Individual:** |  |
| **Direct third party:** |  |
| **Other third party:** |  |
| **Storage** |  |  |
| **Security** |  |  |
| **Access and correction processes** |  |  |
| **Accuracy** |  |  |
| **Information use** |  |  |
| **Algorithms or automated decision making:** |  |
| **Research/analysis:** |  |
| **Consent/authority for use:** |  |
| **Sharing** |  |  |
| **Communication of use:** |  |
| **Rationale for sharing:** |  |
| **Parties involved in sharing and information shared:** |  |
| **Consent/authority for sharing:** |  |
| **Communication for sharing:** |  |
| **Safeguards for sharing:** |  |
| **Retention and disposal** | **Period of retention and rationale:** |  |
| **Disposal method:** |  |
| **Unique identifiers** |  |  |

### Risk mitigation

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| --- | --- | --- |
| **Identified risk** | **Recommended mitigation** | **Completed by** |
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